



Instructions: crediting of training/ internship

Homepage of the WiSo credit transfer centre

Faculty of Management, Economics and Social Sciences
Credit Transfer Center

Home Formal notes Types of application Consultation hours Service/Contact FAQ

etc + > Types of application + > Studium Integrale

Bitte beachten Sie die [Informationen des Prüfungsamts](#):

"Zum WS 2021/22 wurden neue Studienstrukturen (PO 2021) eingeführt. Dies hat zur Folge, dass ein Studienbeginn – auch in einem höheren Fachsemester – nur noch in die Bachelor- und Masterprüfungsordnungen der PO 2021 möglich ist. Eine Einstufung in ein höheres Fachsemester kann zum Sommersemester 2022 lediglich in das jeweilige zweite Fachsemester erfolgen. Eine Einstufung in das dritte, vierte, fünfte oder sechste Fachsemester ist zum Sommersemester 2022 nicht möglich. Bitte beachten Sie zudem, dass Lehrveranstaltungen und Prüfungen, die für höhere Semester vorgesehen sind, erst sukzessive angeboten werden."

Anerkennung im Bereich Studium Integrale

Bitte beachten Sie die [Hinweise](#) des Prüfungsamts bzgl. einer Anerkennung im Bereich Studium Integrale:

"Sofern Sie die Anrechnung fachpraktischer Tätigkeiten im Studium Integrale beantragen möchten, erstellen Sie hierzu bitte einen Antrag auf Anrechnung über das WiSo-Anrechnungszentrum und reichen diesen Antrag unterschrieben zusammen mit entsprechenden Belegen dort ein. Darüber hinaus müssen geeignete Unterlagen der Praktikumsstelle beigefügt werden, die die Dauer (Wochenstunden) und Art der Tätigkeit belegen."

Für die Anrechnung fachpraktischer Tätigkeiten (Ausbildung, Praktikum) erstellen Sie bitte einen Abschließenden Antrag: <https://www.anrechnungwiso.uni-koeln.de/achievement/index>.

Bitte denken Sie daran den unterschriebenen Antrag in unserem Anrechnungssystem hochzuladen, bevor Sie den Antrag abschicken. Wir können nur mit der Bearbeitung beginnen, wenn uns ein unterschriebener Antrag vorliegt.

Für den Bereich Studium Integrale ist kein Vorantrag möglich!



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Information Achievements Personal Data Contact

On your first Login you get additional rights and have to login a second time.

Login with Student IT Account

Please enter your University of Cologne IT account username.(the one you use to access WiFi, KLIPS, Mailportal etc.)

Password:

Stay logged in on this computer

Log in

For subject semester classification, you must first register

Register

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Update personal information and select application type



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Information Achievements **Personal Data** Contact Logout

Edit Personal data

Matriculation number * 123456

student.pruefungsnummer.label

Salutation * Herr

Name * Doe

Given name * John

E-mail * johndoe@smail.uni-koln

Telephone

Course of Studies *

Please choose...

You can't edit your studycourse, while you have an open achievement!

Update

! When selecting the course of study, pay attention to the correct course of Studies



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Sprache

Information Achievements Personal Data Contact **Logout**

Create Achievement

Achievement Type * Please choose...

Comment * Please choose...
Advance application
Final application

Create

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Select final application and add courses



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Information Achievements Personal Data Contact

Logout

Create Achievement

Achievement Type **Final application**

1) Select final application

Comment

Create

2) Click on Create

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Information Achievements Personal Data Contact

Logout

Final application from 4/29/24 11:36 AM, last changed on 4/29/24 11:36 AM (New)

Achievement 19,133 created

Comment

Save comment

Certificate



Further documents



to Achievement's List

Achievements

Courses at Cologne

External Courses

Action

3) Add courses



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Add Cologne courses



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Information Achievements Personal Data Contact Logout

Final application from 4/29/24 11:36 AM, last changed on 4/29/24 11:36 AM (New)

1 Achievement 19,133 created

Create Anrechnung

Credit transfer type * Please choose... ▾

Course at Cologne

For further Courses at

Description course
BM - Basic Module (Core Module)
AM - Aufbaumodul (Advanced Module)
EM - Ergänzungsmodul (Supplementary Module)
SM - Schwerpunktmodul (Specialization Module)

to Achievement's List

Save comment

Certificate
Further documents

OK Cancel

Achievements
Courses at Cologne External Courses Action



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Information Achievements Personal Data Contact Logout

Final application from 5/1/24 1:42 PM, last changed on 5/1/24 1:42 PM (New)

1 Achievement 19,146 created

Create Anrechnung

Credit transfer type * one Cologne Course, one or many external Courses ▾

Course at Cologne

Description course
BM - Basic Module (Core Module)
AM - Aufbaumodul (Advanced Module)
EM - Ergänzungsmodul (Supplementary Module)
SM - Schwerpunktmodul (Specialization Module)

to Achievement's List

Save comment

Certificate
Further documents

Stadium Integrale

Achievements
Courses at Cologne External Courses Action

Choose „Stadium Integrale“



Add training/internship



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Information Achievements Personal Data Contact Logout

Final application from 4/29/24 11:36 AM, last changed on 4/29/24 11:45 AM (New)

1 Achievement 19,133 created

Comment

Save comment

Certificate
Further documents

to Achievement's List

Achievements

Courses at Cologne	External Courses	Action
AM Computational Methods	Add Assignment	<input type="checkbox"/> <input type="checkbox"/>

Add the external course

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Information Achievements Personal Data Contact Logout

Final application from 5/1/24 1:42 PM, last changed on 5/1/24 1:45 PM (New)

1 Achievement 19,146 created

Create Assignment

Country *
University *
Course *
Course ECTS : | Semester Hours: 4.0 | Local CP:
Grade *
Attempts *

OK Cancel

Save comment

Certificate
Further documents

to Achievement's List

Achievements

Courses at Cologne	External Courses	Action
Studium Integrale	Add Assignment	<input type="checkbox"/> <input type="checkbox"/>

Choose „Fremde Bildungseinrichtung“. Then select your training/internship. If you can't find your training/internship in the list, scroll down to the end of the list. There you find the option Create new Course. Add there all information.

Universität zu Köln



Upload evidence of your training/internship



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Information Achievements Personal Data Contact Logout

Final application from 4/29/24 11:36 AM, last changed on 4/29/24 11:52 AM (New)

Achievement 19.133 created

Comment

Save comment Submit Achievement

Certificate ✓
Further documents ✓

to Achievement's List

Achievements

Courses at Cologne	External Courses	Action
AM Computational Methods	Organizational Theory - bestanden Proof of content ✓ Proof of workload ✓	✖
	Investment and Portfolio Management I - bestanden Proof of content ✓ Proof of workload ✓	✖
	further Assignment	✓

Include evidence of the course content and workload

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- As PDF file
- Scope: no complete module manuals (only the relevant passage for the module in question)
- In English or German
- Alternatives: Syllabus lor lecture and exercise slides
- Scope: no complete module manuals (only the relevant passage for the module in question)



Unterschiedlichen Antrag hochladen und abschicken

! After submitting your application on our homepage, you will also receive your application by e-mail. By clicking on "Send application" you have successfully sent us the application. It is not necessary to additionally submit the signed application.

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Final application from 4/29/24 11:36 AM, last changed on 4/29/24 11:52 AM (New)

Achievement 19,133 created

Comment

Save comment Submit Achievement

Certificate Further documents

to Achievement's List

Achievements

Courses at Cologne	External Courses	Action
AM Computational Methods	Organizational Theory - bestanden Proof of content Proof of workload	
	Investment and Portfolio Management I - bestanden Proof of content Proof of workload	
	further Assignment	

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